

PROCEDURES MANUAL

PICK-UP

OF THE RENTED VEHICLE

SAFE PARKING / PORTO AIRPORT



Picture 1 / Aerial view from Safe Parking



Picture 2 / Aerial view from Safe Parking



PARK OVERVIEW SAFE PARKING



Pictures 3 and 4 / Safe Parking View - Mário Brito Avenue, 5494



Picture 5 / Safe Parking View - Mário Brito Avenue, 5494



Pictures 6 and 7 / View from ECOMOBILE's Park on the right and left of whoever enters (next to the entrance and exit gates)



PICK-UP
OF THE RENTED VEHICLE



1 While entering Safe Parking, please go to ECOMOBILE's parking spaces, in the left side of the entrance;



2 The black box is placed on the wall; Please open the box with the key that's on the top;



3 Please pick the key of the rented vehicle from the black box and confirm the car registration;



4 Close the black box correctly with the key and leave it again in the same spot (on the top of the box, as found);



5 Go to the rented vehicle after confirming the car registration;



6 Take off the chain / padlock (A), put it in the other iron available in the parking (B) so that the chain is not stepped on by the rented vehicle;



PICK-UP OF THE RENTED VEHICLE



Exit with the rented vehicle from ECOMOBILE's parking and close the parking place with the chain / padlock;



Remove the document's envelope from the rented vehicle's glove compartment;



Use the Safe Parking card to exit the parking and place it again in the document's envelope;



Insert the envelope in the glove compartment to use it again in the delivery moment. Then you can exit.



You've ended the pick-up process of the rented vehicle at ECOMOBILE.

THANK YOU.

IMPORTANT INFORMATION

1. The parking of any vehicle in ECOMOBILE spaces is expressly prohibited, including vehicles belonging to ECOMOBILE customers.
2. If the customer wants to leave their vehicle parked in the Safe Parking, they can do so subject to availability, but they will have to take the ticket and pay at the automatic machine when collecting their vehicle.